



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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October 15, 2024 NOTICE OF JOB VACANCY #24-369

This is a repost of vacancy announcement #24-301; previous applicants need not reapply.

An opportunity currently exists in the classified service with the Department of Law & Public Safety, New Jersey Racing Commission, for applicants who meet the requirements specified below:

TITLE: Regulatory Officer 2

SALARY: \$89,575.39 to \$127,744.57

LOCATION: [New Jersey Racing Commission](#)
Executive Unit
140 E Front Street, Trenton, NJ
Travel to various Racetracks required for work responsibilities

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under limited supervision of a supervisory official or other designated official in a state department, institution, or agency, functions independently on routine issues, and assists with respect to complex regulatory matters, formal and informal, both legislative and quasi-judicial in nature, including matters related directly to administrative procedure and policy matters considered by the agency; does related work as required. Please see the Civil Service Commission (CSC) job specification for additional information: <https://info.csc.state.nj.us/jobspec/56751.htm>

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor (J.D.) Degree.

EXPERIENCE: Two (2) years of experience in conducting legal research, analyzing and evaluating legal documents, rules, regulations, and/or legislation, or the review and analysis of regulatory matters in a government agency; or two (2) years of experience as an attorney, one (1) of which must have been in conducting legal research, analyzing and evaluating legal documents, rules, regulations, and/or legislation, or the review and analysis of regulatory matters in a government agency.

LICENSE: Appointee must be eligible to practice as an Attorney-At-Law in the State of New Jersey.

Appointee must possess a current Certificate of Good Standing issued by the New Jersey Board of Bar Examiners, or other license to practice law issued by any state in the United States.

Appointees will be required to possess a driver's license valid in New Jersey.

NOTE: Appointee shall have been a resident of the State of New Jersey for at least five (5) years in accordance with N.J.S.A. 5:5-25.

SPECIAL NOTE: Appointment to this title may be made provisionally, pending the outcome of an open-competitive examination (PAOC). If selected for the position and appointed PAOC, you will be required to apply for the open-competitive examination, when issued by the Civil Service Commission for this title, pass and be reachable on the resulting eligible list to become permanent in the position. Appointees who fail to be reachable on the resulting eligible list are subject to removal.

RESUME NOTE: Eligibility determinations for experience and education will be based upon the resume and unofficial transcripts submitted at the time of application. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting

HOW TO APPLY: If qualified, please submit a cover letter indicating interest in job vacancy announcement #24-369, a current resume, and a current Certificate of Good Standing issued by the New Jersey Board of Bar Examiners or proof of your license to practice law in another state, together with a copy of your law school transcripts to the Recruitment Coordinator via email at jobs@njoag.gov on or before the closing date of **November 15, 2024**.

The "New Jersey First Act," [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

