

## Legal Internships with the New Jersey Division on Civil Rights in Law Against Discrimination, Family Leave Act, and Fair Chance in Housing Act Enforcement

The New Jersey Division on Civil Rights (DCR) seeks highly-motivated law students with a passion for protecting civil rights to participate in its 2024 summer internship program. DCR is the division in the New Jersey Attorney General's Office that is responsible for combating discrimination in New Jersey. DCR investigates claims and brings appropriate enforcement actions to combat violations of the New Jersey Law Against Discrimination (LAD), one of the strongest civil rights laws in the country, as well as the New Jersey Family Leave Act (NJFLA) and Fair Chance in Housing Act (FCHA).

Legal interns will work as part of a team that is responsible for processing, investigating, and adjudicating claims brought under the LAD, NJFLA, and/or FCHA. Subject to agency need, opportunities available to legal interns include: (1) reviewing pleadings and evidence and proposing investigation plans regarding allegations of discrimination, harassment, and/or retaliation; (2) assisting with drafting discovery requests and shadowing witness interviews by investigators; (3) scrutinizing investigation records for completeness and assisting with drafting agency determinations, including findings of probable cause; (5) assisting with the intake process, including with the drafting of verified complaints; and (6) completing legal research and other tasks as needed.

Interns may participate remotely and/or in person at DCR's offices in Trenton, Newark, Atlantic City, and Cherry Hill.

To apply, please submit the following application materials <u>here</u> by March 1, 2024. The following must be submitted for consideration:

- Cover Letter
- Resume
- Writing sample of no more than 5 pages unedited by others.
- Unofficial school transcript

In the cover letter, please indicate whether you plan to receive course credit for the internship.

Please note that you must complete a Confidential Background Investigation Clearance Form if you intend to accept an offer for a position in the internship program. **Please visit our website to learn more about us:** www.njcivilrights.gov.